Certified Public Manager® Program
A basic guide for agency leaders

**Purpose**
To encourage innovative management practices and high ethical standards.

**Mission**
To provide quality training for public administrators, to assist agencies in developing future leaders, and to recognize management as a profession in the public sector.

**Benefits**
This program helps participants to identify their strengths and areas of improvement through the Myers-Briggs Type Indicator (MBTI) and the Edge360 feedback tool. Through this self-reflection, program participants can hone their management skills, strengthen strategic leadership skills, identify processes for improvement and build a collaborative team environment.

**Competencies**
CPM's seven core competencies are:
- Personal and Organizational Integrity
- Managing Work
- Leading People
- Developing Self
- Systematic Integration
- Public Service Focus
- Change Leadership
Program courses are designed to correlate with these competencies.

**Who should be nominated?**
Nominees must be **middle managers**. These individuals function at the level between executive management and first line supervisors.

**What’s the cost of the program?**
The cost is $2,150 per participant. This can be paid up front by the agency or broken into two equal payments over two fiscal years.

**What is an agency's commitment for nominating someone?**
Each nomination carries with it the commitment of the applicant's agency to:
- Make participation part of the nominee's work schedule.
- Encourage and support the application of course content on the job.
- Complete all feedback instruments, evaluations and assessments for the nominee.

**What is the time commitment?**
The South Carolina Certified Public Manager Program consists of 300 hours of required coursework, two overnight retreats, two small group projects, a final project and an exam.
Generally, participants will attend classes two days per month over an 18-month period.

For more information, please contact the South Carolina Department of Administration's Learning and Organizational Development team at Training@admin.sc.gov.