

HR Directors,

As agencies and institutions prepare for Phase 1 of the re-entry to the workplace, many agencies have asked questions about preparing the workplace and cleaning the workplace.

Attached please find guidance addressing common questions on workplace modifications, cleaning and disinfection. The guidance is based on the information available from public health authorities at this time. The Department of Administration is preparing examples of workplace signage and screening materials for agencies to use in the workplace and will distribute those examples in the next few days.

If you have any questions, please contact your HR Consultant (803-896-5300) or me (803-422-8645).

All the best,
Karen

Karen L. Wingo
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