

AGENCY NAME:	Office of the State Inspector General		
AGENCY CODE:	D250	SECTION:	94



**Fiscal Year 2024-25
Agency Budget Plan**


FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS (FORM B1)	For FY 2024-25, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
NON-RECURRING REQUESTS (FORM B2)	For FY 2024-25, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input checked="" type="checkbox"/>	Not requesting any changes.
CAPITAL REQUESTS (FORM C)	For FY 2024-25, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
PROVISOS (FORM D)	For FY 2024-25, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	George R. Davis	803-896-4732	Georgedavis@oig.sc.gov
	Brian D. Lamkin	803-896-1287	brianlamkin@oig.sc.gov
SECONDARY CONTACT:			

I have reviewed and approved the enclosed FY 2024-25 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

SIGN/DATE:	<i>Agency Director</i>	<i>Board or Commission Chair</i>
		n/a
TYPE/PRINT NAME:	Brian D. Lamkin	

This form must be signed by the agency head – not a delegate.

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BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Addition of 1.5 FTEs to Increase Investigative and Auditing Capacity	173,750	0	0	0	173,750	1.50	0.00	0.00	0.00	1.50
TOTALS			173,750	0	0	0	173,750	1.50	0.00	0.00	0.00	1.50

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Addition of 1.5 FTEs to Increase Investigative and Auditing Capacity
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$173,750</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$173,750</p>
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What is the net change in requested appropriations for FY 2024-2025? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	1.50
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>1.1 Total number of forensic accounting investigations identified, initiated and completed that required advanced investigative skills by SIG staff.</p> <p>This request will expand investigative capacity and increase supervision of investigations and review of complaints in response to the increased authority and responsibility related to investigations of public education entities.</p> <p>Evaluation of the use of these funds is based on the quantity and quality of the investigations conducted.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	The funds would be paid to the candidates hired for these positions.
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The State Inspector General's Office (SIG) is requesting the addition of 1.5 FTEs in the Fiscal Year 2024-25 budget as a result of the additional workload associated with the new authority and responsibility to investigate public education entities. The 1.5 FTEs is comprised of one full time (1.0 FTE) supervisory position and the reclassification of an existing part-time (half-time) position to full-time. The purpose of the full-time supervisory position is to add a supervisory level over 6.5 FTEs that were provided to the SIG in the Fiscal Year 2022-23 budget. Those 6.5 FTEs increased the staff to 14.5 FTEs and resulted in 10.5 direct reports to the Deputy Inspector General, where he had four direct reports previously. In addition to supervising the FTEs, the Deputy Inspector General is also assigned investigations as the primary investigator and directly assists on others. The additional supervisory layer will alleviate the Deputy's extended span of control and provide for improved oversight of multiple ongoing investigations and complaint processing. The reclassification of the existing half-time position will provide additional needed investigative and auditing capacity to address the SIG's new investigative responsibility.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	State Inspector General Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$49,926
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What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	Two of the agency's employees would have their weekly hours reduced by 3.5 hours per week and a part time position would be eliminated. These actions result in a reduction of 0.69 FTE.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	The investigation of fraud, waste, abuse, and mismanagement involving the Executive Branch of State Government, public education entities, and the Opioid Funds.
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What programs or activities are supported by the General Funds identified?

SUMMARY	A 3% budget reduction would reduce employee hours devoted to investigations from 26,325 hours annually to 24,986 hours, a 5.1% reduction in investigative capacity.
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

**AGENCY COST
SAVINGS PLANS**

Since employee salaries and employer benefit costs represent approximately 85% of the State Inspector General's total budget, the only practical way to achieve a cost reduction in excess of \$50,000 is to reduce employee hours or eliminate positions, as was shown to achieve the 3% reduction (\$49,926). No measures have been taken.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

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FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	N/A - see explanation below
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	The State Inspector General's Office does not generate revenue or assess fees or fines through its statutory authority, and the Office does not have the statutory authority to promulgate regulations on businesses and citizens in South Carolina.
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What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								

METHOD OF CALCULATION	N/A
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.


REDUCTION OF FEES OR FINES	N/A
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	N/A
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	N/A
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Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?