



## 2015 Course Schedule HUMAN RESOURCES DIVISION

### HR Big Picture

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR</u>	<u>TIME</u>
March 25, 2015	HR Overview	Sam Wilkins	9:00 AM- 12:00 PM
March 25, 2015	Workforce Planning	Heather Kever	1:00 PM- 4:00 PM
March 26, 2015	Ethics & HR	Sam Wilkins	9:00AM- 12:00 PM

### HR Functions

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR(S)</u>	<u>TIME</u>
April 1, 2015	Job Analysis	Jeanette Hornsby	9:00 AM- 4:00 PM
May 12, 2015	Recruitment & Selection	Chrissy Carraway	9:00 AM- 12:00 PM
May 12, 2015	Compensation	Kevin Paul/Kelly Watkins	1:00 PM- 4:00 PM
June 4, 2015	Employee Relations	Debbie Clark & Cheryl Hinson	9:00 AM- 4:00 PM
June 5, 2015	Performance Management	Boyd Shealy & Joseph Miller	9:00 AM- 4:00 PM
August 5, 2015	Human Performance	Jeanette Hornsby	9:00 AM- 1:45 PM
August 5, 2015	Needs Assessment	Jeanette Hornsby	2:00 AM- 4:00 PM
August 6, 2015	Developmental Strategies	Dene DuPre	9:00 AM-4:00PM

### Retention & Accountability

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR(S)</u>	<u>TIME</u>
September 17, 2015	HR Metrics	Nathan Strong	9:00 AM- 12:00 PM
September 17, 2015	Retaining Employees	Heather Kever	1:00 PM- 4:00 PM